

According to the act 13. from yhe Statute of the Rome Scholarship Foundation,
Managing Board of the Foundation on the meeting from ----- made a

Rule Book about high school and university scholarships for Roma students from Montenegro

I. General Features

Act 1.

This Rule Book determines conditions and scholarship getting process, freezing scholarship payments, breaking the agreemnt with scholarships beneficiaries for Roma university and high school students living on the territory of Republic of Montenegro.

Act 2.

The students of Roma nationality living on the territory of republic of Montenegro have the right on scholarships and on other forms of help.

Act 3.

Means for scholarships will be provided by Foundations' Budget.

Act 4.

Individual scholarship amount and the number of students for every category will be determined by the Managing Board of the Foundation.

II. Conditions for Scholarships

Act 5.

Conditions according to which the scholarships are given

- a) Student m/f has to be regularly enrolled in high school on the territory of republic of Montenegro.
- b) That the adult education student m/f is attending a high school on the territory of republic of Montenegro.
- c) That student m/f is enrolled in some faculty in the Republic of Montenegro
- d) Average Grade
 - High school students which have regularly enrolled the following term, High school students which have finished high school with a grade higher than average one will have priorities.
 - College and university students have to fulfill conditions to enroll and follow next term
- e) Financial status
 - In cases when there are more candidates with same conditions the priority will have:
 - Those who maintain families
 - Single parents
 - Those who came from families that have more than 6 members
 - Those who are beneficiaries of social insurance and material security funds
- f) choosing professions
 - In cases when there are more candidates with same conditions, the priority will be given to those who are:
 - brothers or sisters of the students
 - brothers or sisters attending high schools
 - brothers or sisters attending primary schools or pre-school education

III. Scholarship getting process

Act 6.

Decision to make a public call for applications for scholarships will be made by Foundations' Managing Board

Act 7.

Scholarship call for applications for high school and university students will be announced in daily newspapers. The deadline for applications will be 15 days from the day call for applications was first announced.

The public call contains:

- Academic year for the year in which is announced
- Call for applications is open until
- The number of the scholarships given for every category
- General conditions for getting scholarship
- Proves which are to be given with the written application
- Purpose for getting scholarship

Act 8.

Application for the scholarship will be submitted on the application form which will be approved by the decision by Foundations' Managing Board.

Act 9.

With the request from the above mentioned act following documents are required:

- 1) Copy of ID card or some other document that confirms identification
- 2) A document that confirms enrollment in high school
- 3) Document with passed exams and grades for students attending second and following years; copy of the document that proves that the student has finished certain high school grade; copy of the document that proves that the student has graduated from high school and is to enroll into first year on university
- 4) Copy of the index
- 5) Prove of particular family conditions
- 6) Other kinds of documents required from Managing Board in order to come easier to a decision
- 7) The required documents mustn't be older than 3 months

Act 10.

Foundation submits applications and establishes priority list of the scholarship beneficiaries.

According to this list, Managing Board decides about scholarship beneficiaries. All applicants will be informed about decisions. They can object on the made decision 8 days after announcement.

The Managing Board together with General Manager and Founders will deal with the objection made. The decision made then will be final. Once the decisions are final agreements will be made with scholarship beneficiaries.

Act 11.

Scholarship agreement consists of:

- Contracting party or their legal representatives and personal address
- Name and address of the school
- Profession or job in which student is interested
- The height of the scholarship
- Period of time in which the scholarship will be used

- Decisions regarding stopping further scholarship payments, eventual giving up and other features important for using scholarships
- Way of solving interpersonal rights and obligations
- The place and date of signing agreement, signing of contracting parties or their legal representatives and other features

For every academic year scholarship will be paid for 11 months for university students and for 9 months for high school students

Act 12.

Scholarship agreement is made by president of the Managing Board, or the person authorized by him, with the scholarship beneficiary. If beneficiary is under age the agreement is made with his legal representative [parent, tutor] with beneficiary's signature.

Scholarship agreement will be made if the student is already getting a scholarship or any other support for schooling given in same or higher amount than the planned one.

Act 13.

Scholarships will be given in monthly rates using bank services. The scholarship is nonrefundable if confirmed parts fulfill agreed obligations

Act 14.

Scholarship beneficiarie will get scholarships for schooling until the graduating day, not longer than 6 months after last term lecture.

It is mandatory for scholarship beneficiaries regularly to provide confirmation documents for every following school year or term not later than 15 days from enrollment. With this confirmation the beneficiarie gains right for scholarship payment which will be determined by existing scholarship agreement annex. Scholarship beneficiarie has to inform Foundation if there are any relevant changes concerning scholarships.

Scholarship beneficiarie has to bring the diploma and call off the scholarship 15 days from the graduating day.

Act 15.

Scholarship beneficiarie has right to freeze scholarship payments if he/she doesn't enroll into next academic year for reasonable causes [illness, military obligations, parents loss, other plausible reasons]. Freezing scholarships can last for one academic year.

For this mentioned period scholarship won't be given. Renewed paying can be gained with enrolling into following year of studies which can be proved with the written enrollment confirmation.

Foundations' Managing Board, on the request and with evidences given from the scholarship beneficiarie, decides about plausibility of the causes given in the act above

Act 16.

If the scholarship beneficiarie brakes the obligations from the agreement Foundation can brake the agreement, and the amount given of the scholarship must be refunded the way scholarship donor decides.

Only in extraordinary cases Foundation can release scholarship beneficiarie from returning scholarship.

Scholarship agreement will be broken will be broken in following cases:

- If the scholarship beneficiarie during his/her schooling doesn't regularly enroll into next year/term, exceptions are made for plausible cases on which decides Managing Board;
- If there are relevant changes in conditions dealing with scholarships;
- If the scholarship beneficiarie gave forged documents when signing agreement;
- If the scholarship beneficiarie was prosecuted for an unlawful deed and incarcerated for more than 6 months;
- If the scholarship beneficiarie doesn't bring valid document proving that he/she has finished high school/university.

Act17.

If the scholarship donor offers a job to beneficiarie he/she is obligated to accept it and work at least for period of time he/she recived scholarship. If the scholarship beneficiarie doesn't act as the above mentioned act prescribes, is obligated to return whole scholarship amount with interests lawfully regulated, whole sum at once or in rates. The scholarship refunding musn't take longer than 50% time the scholarship was being recived. The scholarship beneficiarie will be realised from obligation of returning scholarship if he/she doesn't get employed in 6 months time after finishing school on the territory of Republic of Montenegro.

Act 18.

The scholarship beneficiarie is obligated to inform Foundation, with an suitable confirmation, about starting or ending work in 15 days time

Other forms of help

Act 18

The aplicant has the right on other forms of help with which School, Organization in which he/she is working, or the Foundation can help.

The Foundations' Managing Board decides of other forms of help and beneficiaries of that help.

Closing arguments

Act 19.

Journalist school trainers can, also, recive Foundation Scholarships. Foundations' Managing board will decide who may recive Foundation scholarships for this and other forms of informal educational programs

Act 20.

Suggestions which may concern changes in this Rule Book are to be submitted in written form to President of Managing Board. With suggested changes the Rule book Committee will be dealing before meeting of the Managing Board, and also they will be hand out to all Board members. Letter of information will be hand out before Board meeting. The majority of Board members is needed for accept ion of suggested changes of the Rule book. Indirect or authorized representative voting is not allowed.

Rome Scholarship Foundation, Montenegro

Podgorica, 3.03.2005
Managing

President of the
Board